



National Animal Ethics Advisory Committee

Te Komiti Tohutohu Matatika Kararehe ā-Motu
The National Animal Ethics Advisory Committee

Tikanga hui: General Meeting

Rā: 24th May 2023

Tāima: 9.00 am – 3.00 pm

**Whaitua o rēhia: Teaching Room,
Dairy 4 Farm Massey and Microsoft Teams**

Meneti | Minutes

Komiti / Committee: Natalie Waran (Chairperson), Jessica Walker, Laura Bennet, Janine Duckworth, Jo Holter, Jacquie Harper, Mike King, Nita Harding, Rachel Heeney

Nuinga / Attendees: s9(2)(a)

Manuhiri / Guests: Neil Ward (Massey, The Aotearoa New Zealand John Schofield Three Rs Award 2022, Recipient)

Nau mai / Welcome

- N Waran opened the meeting at 09:05am.
- R Heeney opened with a Karakia.

Matangaro / Apologies:

- J Harper noted prior to the meeting that she would be slightly late.
- D Wepa noted prior to the meeting that she would need to leave at 10:00am.

Any Other Business Part One (Open to the Public)

Any Other Business Part Two (Public Excluded Agenda)



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PART 1: OPEN TO THE PUBLIC

GENERAL

O 1. Welcomes and Farewells

N Waran opened the meeting at 9:05am. R Heeney opened with the karakia.

It was noted that the 2022 recipient of the Aotearoa New Zealand John Schofield Three Rs Award, Neil Ward of Massey University, would join at 11.30am for the formal presentation.

O 2. Confirmation of previous minutes

The draft minutes of the NAEAC general meeting held on 8 February 2023, and Codes Review Meeting held on 5 April 2023 were circulated prior to the meeting and taken as read. Main points discussed were that the subcommittee members list required updating, and that Malcolm Tingle is to remain within the Part 6 subcommittee as an *ex officio* member.

Action: Someone from this Operation of Part 6 Subcommittee to present at next general meeting to inform committee of purpose and work programme.

The committee noted that the surgical models subcommittee name has been changed to the 4th R subcommittee and to update the list accordingly.

Updates for other subcommittees included:

- Publications subcommittee – J Duckworth and M King to communicate with website subcommittee to bridge the gap in related work streams.
- Website subcommittee – N Waran to replace R Heeney as Chair
- AEC training and workshop subcommittee – J Duckworth to remain involved. M King and N Waran also on this subcommittee.
- 4th R subcommittee – M King appointed chair.

N Waran encouraged subcommittee Chairs to contact the Secretariat to facilitate setting meetings and to prioritise the subcommittee work programmes.

L Bennet requested that the finalised subcommittee list be circulated to the committee.

Action: Secretariat to circulate updated subcommittee table to the committee

Action: Secretariat to assist with finding a date for the next Mātauranga Māori subcommittee meeting.



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Moved: (M King/N Harding)

That the draft minutes of the meeting held on 8th February 2023 as amended be adopted as a true and accurate record.

The motion was put: carried

Moved: (R Heeney/M King)

That the draft minutes of the meeting held on 5th April 2023 as amended be adopted as a true and accurate record.

The motion was put: carried

O 3. Status of actions arising from previous meetings

The actions list was circulated prior to the meeting and taken as read. N Waran spoke through the actions list. Main points discussed were, regarding Zebrafish, that the letter to the Minister is currently on hold due to movements in parliament. It was noted that moving forwards, completed actions will be archived.

O 4. NAEAC correspondence

The correspondence log was circulated prior to the meeting and taken as read. N Waran spoke through the correspondence log. Points raised were the “no reply” outcomes next to some correspondence and how the committee respond to web-site generated campaign emails. N Waran would like Secretariat to draft a response.

Action: Secretariat to draft a response and send to Nat for review.

N Waran noted her correspondence with s9(2)(a) of the NZ Anti-Vivisection Society. The committee would like to remain engaged with her and invite her to speak to NAEAC.

Action: Secretariat to contact s9(2)(a) to invite to present at an upcoming general meeting on their Striking at the Source campaign.

O 5. MPI update and discussion

The MPI update paper was circulated prior to the meeting and taken as read. The committee appreciate a thorough overview of what is happening within MPI. s9(2)(a) noted s9(2)(a) is acting as Animal Welfare Manager for the next 3 months and also retaining her role as animal welfare science team manager.



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The committee asked for an organisational diagram and summary of key roles and key changes that affect the committee to be included in the MPI update.

Action: Secretariat to include an organisational summary of key staff and their roles as it relates to NAEAC in the MPI updates.

M King asked if there are any RTT specific projects that could be included in this report, and the committee questioned how projects are developed and prioritised. N Harding suggested to include updates on any projects that are funded through SFFF and are RTT related. N Waran noted that the biggest priority for her would be identifying where people go to access funding to reduce the use of animals in RTT. This is something the committee want to increase and reward and would like to know how they can get onto the priority operational list.

Action: Secretariat to look into funding process and prioritisation framework for MPI-facilitated projects.

N Waran sought feedback from the committee on any aspects of the MPI update. There were no further comments.

O 6. MPI summary of CEC approvals, notification, and revocations

The summary was circulated prior to the meeting and taken as read.

N Waran requested a status report on how we are going with the Codes that we reviewed earlier this year. s9(2)(a) provided an update that Te Pūkenga is about to go to decision maker for a final decision. Vet Health Solutions have withdrawn their application (an email was circulated to committee). The MPI Secretariat have been in contact with their parented organisations. The second round of feedback has gone to Lincoln University and MPI Secretariat are working with them to progress this as quickly as possible. The secretariat expressed their thanks for everyone's work on this. The committee expressed its thanks to the Secretariat for their hard work and attention to detail.

J Holter joined the meeting at 9:50am.

N Waran clarified the codes under heading *Notifications to MPI of arrangements to use an existing code of ethical conduct*. It was noted that it is business as usual until Te Pūkenga is in effect.

N Waran clarified the codes under heading *Termination of arrangements notified to MPI*. The secretariat noted that organisations come and go and if they aren't carrying out research, they tend to terminate the arrangement.

The committee noted that not all AEC's charge their parented organisations, and many will only charge on submission of an application. There is no obligation that parented organisations have to pay.



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J Walker requested information on which committee the arrangements have been terminated from.

Action: Secretariat to include reason for termination into future MPI summary of CEC notifications and which committee the organisation are dropping from.

D Wepa left the meeting at 10:01am.

O 7. Update from NAEAC subcommittees

Two subcommittee update reports were circulated prior to the meeting and taken as read.

Operation of Part 6 Subcommittee:

N Harding provided an update. The latest meeting was held on 17th April with s9(2)(a), N Harding, J Walker, s9(2)(a), during which the work plan was updated. The subcommittee discussed the CEC template and established that it is repetitive and not overly clear. The subcommittee plan to review the CEC template later in the year and would like to request feedback from current Code holders on the template later in the year for the committee to discuss.

N Waran questioned if it would be useful to have an online version available to be edited. J Duckworth commented that as a user of the template it is easier to download and edit offline, which also allows individual organisations to add their own personalisation. When asking for feedback from code holders, the committee would like to ask if code holders would like an online editable version.

N Waran noted that it would be good to make the included prompts in the CEC template more directly related to what the committee need to know legally, and that it should be aligned with the GPG.

It was noted that end of next year there will be 4 codes coming through. If the committee would like to revise this template, it would be best to do this by the end of this year so the new template can be circulated to these code holders.

Action: Operation of Part 6 subcommittee to review CEC template.

The subcommittee noted that the review and updates will require significant support from the Secretariat. The Secretariat will work to identify who has the capacity and expertise to assist the subcommittee with this.

The committee would like to reach out to the five code holders due for review in October who will be using the CEC template currently, to ask for their feedback. The subcommittee will have questions ready by August 23rd (next general meeting) to circulate to these 5 code holders.



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Action: Operation of Part 6 subcommittee to work with Secretariat to create draft questions for the 5 code holders due for review in October to ask for feedback on the CEC template.

J Duckworth noted that this should be kept as simple as possible in order to receive quality feedback.

Improving accredited reviewer functioning: The secretariat provided an update on that MPI are working on a resource pack to better inform people that want to become an accredited reviewer. No set timeframe but they aim to wrap this up in the next few weeks after which it will be sent to relevant parties.

Identifying and managing non-compliance and adverse events: MPI has provided an update in the newsletter regarding compliance. The Secretariat are happy to provide more information if required.

N Harding noted that more information needs to be included in the GPG on parenting organisations, including contracts. She questioned whether we need to look at change in the Act. s9(2)(a) will be a contact for this and be included in the subcommittee. N Waran noted that we need to identify risks in the current state.

N Harding also suggested that we get a short video from s9(2)(a) to speak about AgResearch arrangements and put up a video on website of 3-5mins long.

Action: Secretariat and Nita Harding to look into getting a video from s9(2)(a) touching on parenting arrangements at AgResearch as a useful resource for the NAEAC Website

Publications Subcommittee:

M King previously provided a report on the GPG being in final stages of proof reading and to hopefully be ready for final approval in May. There is some back and forth with the publisher/MPI design team regarding the format. s9(2)(a) provided an update that she has been in touch with the design team at MPI and is doing a final review with s9(2)(a) and aims to send this through to the subcommittee for review by the end of next week.

M King also shared that a stock take has been done on NAEAC publications, which showed up a few things that were outdated and also some they weren't aware of. M King mentioned occasional papers and wanted to discuss with the committee how they can make use of these better.



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N Waran asked if the subcommittee can present on the purpose of occasional papers and if these will be useful. J Walker noted that this is part of what they wanted to discuss as they don't have the history of this.

Action: Secretariat to circulate the stock take of publications document to committee.

Action: Committee to discuss occasional papers during next general meeting.

N Waran called for any other updates from subcommittees.

Animals in Teaching Subcommittee:

R Heeny has been corresponding with schools' animal committee – they would like something written to boards. R Heeny has enquired what the best approach is for this. Schools are happy to have contact with NAEAC.

No other subcommittee updates.

Subcommittees to meet: Website subcommittee and AEC training and workshop subcommittee.

The committee adjourned for morning tea at 10:31am.

The committee reconvened at 10:47am.

OTHER BUSINESS

O 8. Committee members' reports on recent presentations and attendance at conferences

The Chair asked the committee to report on any recent presentations or conferences.

M King spoke about the Openness Signatories workshop being held on Wednesday 14th June with ANZCCART, a 1-hour workshop led by s9(2)(a) . The workshop will be about the report that was produced on the 1st year of the agreement. M King will provide a further update at the next meeting. M King suggested that he could request with ANZCAART that another member of NAEAC is present. N Waran commented that anyone interested in attending should make this known.

N Waran shared that has been overseas since the last meeting in Geneva, where she was working to help improve welfare of sports horses and maintain/strengthen the equestrian sport social license to operate. The people most affected by change were unsurprisingly hesitant to the possible changes. N Waran worked to help them understand the importance of being proactive and awareness of how they are perceived and how this affects the social license, and also spoke about how they can maintain public



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trust and that animal welfare is at the forefront of this. N Waran also shared that she will also attend a Racing Industry NZ meeting to speak on A Good Life and also has more upcoming talks.

M King had a paper come out that he collaborated on, on competing interests in equine sports.

N Waran asked for any further reports from the committee. There were no further comments.

O 9. NAEAC Code Holder Visits 2023

The paper was circulated prior to the meeting and taken as read.

The committee asked the document to be update as AgResearch has only one committee at Ruakura, Vet health solutions can be removed, and Otago in Wellington can also be removed as it is no longer operational.

J Duckworth noted that her visit to the Canterbury committee was very pleasant, and she had positive interactions. She volunteered to visit University of Otago in Christchurch.

N Harding is often in Palmerston North so is happy to visit Massey sites and InvetusNZ and would like a list of dates for Massey and Wellington sites so that she can fit this in.

J Holter offered to do South Pacific Sera.

N Waran noted that she is across Toi Ohomoi Institute of Technology and NMIT as part of Te Pūkenga.

J Walker to pick up one AEC to visit.

The committee noted that they generally just visit once a year and questioned what the best way is to go about this. J Duckworth noted that she goes through their websites to see upcoming meeting dates. N Harding noted that she contacts the AEC chair if she has their details. N Waran notes that a letter template could be formed to inform chairs that NAEAC will be visiting and why, and after this is sent, the committee members can lead contacting the AEC directly.

Action: Secretariat to draft a letter to AEC Chairs from N Waran informing Chairs that a member of NAEAC will be in contact to arrange a visit, and why, and send to N Waran.

The committee noted that it is possible to zoom into these meetings although in person is preferred.



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J Walker asked if there is any budget to accommodate this if their day jobs don't mean they are in the locations. There likely is and this will go through s9(2)(a) .

R Heeney noted that she would be interested in going to one of the bigger facilities. N Harding and J Walker are happy to accommodate this for R Heeney at AgResearch in Ruakura. Noted that R Heeney could also speak to L Bennet about visiting Auckland University also.

J Harper noted she can visit Wellington sites if required, depending on dates.

N Waran requested that a list is formed of sites that committee members can easily attend and they can go from there.

Action: Draft a list of code holders and members that have agreed to visit.

Action: Get possible dates for AEC visits for NAEAC members

FOR APPROVAL

O 10. NAEAC Annual Report 2022

The draft Annual Report 2022 was circulated prior to the meeting and taken as read.

N Waran addressed that chair's comment is still needed and worked through document, asking for feedback from committee on anything to be amended.

N Harding request to change her membership information from Technical Advisor DairyNZ to "Veterinarian"

N Waran asked her membership information to be updated from to include Te Pūkenga.

J Walker requested consistency between herself and A Dale with regard to RNZSPCA .

J Harper requested her role be updated to General Manager - Research and Innovation, Bragato Research Institute.

The committee confirmed that fees are correct and true.

The committee requested to check all words for macrons were required, including Te Pūkenga.

The committee requested that the date 2022 be included with regards to the GPG under publications uploaded to webpage.

Under the section on committee members activity, N Harding asked to remove presenting at DOC and word instead that she presented at a New Zealand Veterinary conference.



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N Waran and M King presented at Animal Welfare Network Aotearoa – M King on ethics of killing and N Waran on welfare in relation to equine sports.

N Harding asked if any commentary can be included about annual stats including changes or trends. s9(2)(a) updated that she is working through data collected for 2022, specifically asked around 3Rs information which received many responses, so probably worth discussing information received and how to incorporate and share this information. N Harding asked if a small paragraph could be included, stating that NAEAC requested further info on 3Rs in the annual statistics report and numbers for 2022 and that it is currently under analysis, or perhaps something from 2021 stats and that we changed the process to capture more information on 3Rs. s9(2)(a) said there was very little information received in 2021 which was shared in the stats report due to come out next week. N Waran asked that we signpost it in the annual report that in 2022 we changed what was asked for and it is being analysed, as this is the report for 2022 and captures activity started, a short section to state what happened in 2022 and then build on this in 2023 annual report is appropriate.

Action: Secretariat to look into adding small paragraph in 2022 Annual Report that NAEAC requested further info on 3Rs in the annual statistics report and numbers for 2022 and that it is currently under analysis.

Moved: (J Duckworth /J Harper)

That the Annual Report 2022 be approved for publishing, pending the chair's comments, and discussed amendments.

The motion was put: carried

PRESENTATION

O 11. Presentation of the Aotearoa New Zealand John Schofield Three Rs Award 2022: Neil Ward

The Chair welcomed the 2022 recipient of the Aotearoa New Zealand Three Rs Award, N Ward of Massey University. N Ward presented to the committee on the winning project, Animal Tissue Sharing by Website, and received a jointly designed certificate from the co-presenters of the award, NAEAC and ANZCCART (NZ).

The committee asked N Ward questions on the functionality of the website and possible future work streams. N Ward affirmed that the website is a communication tool that facilitates connection within, and hopefully in the future, across organisations. Future communications regarding the website will likely go through ANZCCART (NZ), ANZLAA, medical schools, and word-of-mouth. The committee requested this also be



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communicated to NAEAC, which could then be circulated to stakeholders via the newsletter.

The committee adjourned for lunch at 12pm

J Harper left the meeting at 12pm

The committee reconvened at 12.35pm

FOR DISCUSSION

O 12. Incorporation of Mātauranga Māori in CECs

The paper was circulated prior to the meeting and taken as read.

The Chair introduced the purpose of the document. s9(2)(a) commented that NAEAC requested code holders to include Mātauranga Māori in codes recently reviewed, so this document gives an overview on what is currently in the codes.

The committee feel that they are not being consistent in advice they provide and are not specific enough in advising code holders how they can improve within this space. N Waran put it to the committee to think about what is it that NAEAC would like to be able to advise people about when writing their codes.

J Harper joined the meeting at 12.37pm

N Waran stated that NAEAC needs to advise code holders to include this information in code, but also how they're going to implement it in practice and opened the floor for discussion and questions.

J Duckworth noted that it is great to see this information collated and appreciated the work that's gone into it. M King seconded that it is great work and great for informing NAEAC's thinking, and that is it something perhaps for the Mātauranga Māori subcommittee to pick up and do some work with on how to guide the code holders. They could generate something and then come back to committee for discussion. M King also noted that from an academic perspective, it's not straightforward applying such principles to animals. Thus, weight is falling on NAEAC to develop guidance that is scholarly, which is not easy to do, and suggested that NAEAC include citations on research in this area to help people build on this and develop further.

J Duckworth noted that we need to be aware that different groups engaged with have a variety of attitudes and that there is no one way of thinking.

N Waran spoke to her experience from facilitating the development of the Te Pūkenga Kaupapa Māori framework, and that it had been difficult to navigate and required



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significant support from Rangahau Māori. NAEAC's approach to starting the journey through the Mātauranga Māori subcommittee is one way of doing it, but N Waran questioned whether there is enough expertise within the group to do this well, and that NAEAC will need outside expert knowledge to provide recommendations.

N Waran noted that we are not seeing Te Tiriti o Waitangi reflected in our NAEAC documents and the Codes coming through. She questioned whether parts of documents could be bilingual, e.g., sub-headings to be in both Te Reo Māori and English.

The secretariat provided update on the NAWAC/NAEAC proposed joint meeting in that there is movement in this space, but that Māori facilitators and speakers are currently at capacity and experiencing consultation fatigue.

N Waran questioned whether NAEAC could include some key bullet points in the CEC template during the review for considerations on what to include. She also suggested NAEAC ask permission from code holders that do include this information to point others to their code. N Waran agreed that it would be great to get external speakers for the joint meeting, but that NAEAC need a section in the meeting to make some decisions on what it is that committees will provide to the Operation of Part 6 Review subcommittee to help them in how they suggest the CEC template could be modified. N Waran also acknowledged that this is an ongoing space with no quick answers.

N Waran affirmed that NAEAC have an obligation to advise code holders on what they should provide in their CECs, and that maybe after the joint meeting where the committees hear speakers, NAEAC can meet discuss what to do with that information.

M King questioned whether NAEAC could commission an occasional paper on this. N Waran responded that s9(2)(a) suggested that whilst occasional papers are useful, blogs might be a way forward that is less formal, however, perhaps both can be pursued. M King noted that an occasional paper would be a great way to get good scholarly work done from someone not on the committee but the time for that might be tight. M King mentioned that he has a contact at Auckland university who is very overcommitted but there is no harm in approaching.

Action: Secretariat to liaise with M King to connect with s9(2)(a).

N Waran queried what part of the code holder's example is private, and what can be shared and given as examples to other code holders.

Action: Secretariat to investigate what sections of CECs for sharing of examples of code holder's incorporation of Mātauranga Māori.

N Waran suggested that if possible, NAEAC can then provide this information to s9(2)(a) as examples of what we are looking at, along with example of code and the CEC template.



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M King noted that when NAEAC approve CECs, the committee could in their letter to code holders that NAEAC recommend if they are not already, that they become a signatory to the Openness Agreement and make their CEC publicly available.

M King also questioned whether ANZCCART be able to attend to joint meeting in August. From NAEAC's point of view that would be amenable.

Action: Secretariat to check with NAWAC and let s9(2)(a) know if open to ANZCCART.

The open section of meeting closed at 1.01pm.

RELEASED UNDER THE OFFICIAL INFORMATION ACT 1982



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PART TWO: PUBLIC EXCLUDED AGENDA

RESOLUTION TO EXCLUDE THE PUBLIC

Section 48, Local Government Official Information and Meetings Act 1987

There being no further introductory items of business to discuss, it was moved (J Harper / J walker):

A: That the public be excluded from the following parts of the proceedings of this meeting, namely:

C1. AEC Site Visit Debrief

C2. Update and confirm 2023 Workplan Programme Timeline

C3. NAEAC Vision and Strategy Plan 2024 – 2027

C4. AEC Letter for feedback

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C 1. AEC Site Visit Debrief, C 2 Update and confirm 2023 Workplan Programme Timeline, C 3 NAEAC Vision and Strategy Plan 2024 – 2027, and C 4 AEC Letter for feedback	To maintain the effective conduct of public affairs through —	the free and frank expression of opinions by or between or to Ministers of the Crown or members of an organisation or officers and employees of any public service agency or organisation in the course of their duty

B: I also move that s9(2)(a)

remain at this meeting after the public has been excluded, because of their knowledge of meeting procedure and the subject matter under consideration. This knowledge is relevant background information to assist the committee in its deliberations.

The motion was put: carried.



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FOR DISCUSSION

C 1. AEC Site Visit Debrief

The Chair provided a verbal overview of the AEC Site Visits to those that did not attend.

The day consisted of meetings with different groups doing and looking at their facilities. The committee mainly saw facilities, not too many animals. The committee spoke with Animal Welfare Officers and research technicians and support teams, including MSc and PhD students doing research and academic members working in labs looking at replacement opportunities. There was a good range of visits including farm animal and companion animal research and also teaching facilities.

s9(2)(ba)(i)



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J Holter rejoined the meeting at 1.12pm.



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s9(2)(ba)(i)

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s9(2)(ba)(i)

Overall, the committee felt it was a very informative and useful day and thanked the organisers and suggested the South Island for the AEC Site Visits next year.

M King left the meeting at 1.27pm.

C2. Update and confirm 2023 Workplan Programme Timeline

The papers were circulated prior to the meeting and taken as read. The Chair spoke through the 2023 work programme document (28.23).

s9(2)(ba)(i)



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s9(2)(ba)(i)



The committee expressed that they are happy with the current state of the 2023 work programme and the 2018-2023 workplan timeline diagram.

C 3. NAEAC Vision and Strategy Plan 2024 – 2027

The current strategic plan was viewed on the screen.

s9(2)(ba)(i)





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s9(2)(ba)(i)



C4. AEC letter for feedback.

s9(2)(ba)(i)



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s9(2)(ba)(i)

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s9(2)(ba)(i)



N Waran closed the meeting at 2.17pm. J Duckworth closed the meeting with a karakia.

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