



National Animal Ethics Advisory Committee

The National Animal Ethics Advisory Committee Te Komiti Tohutohu Matatika Kararehe ā-Motu

General Meeting / Tikanga hui

Date / Rā: 3 February 2025

Time/ Tāima: 9.30 am to 4.00 pm

Venue / Whaitua o rēhia: Microsoft Teams

MINUTES | MINETI

Committee/Komiti: Natalie Waran (Chairperson/Kairuruku), Jessica Walker, Laura Bennet, Janine Duckworth, Jacquie Harper, Mike King, Nita Harding, Timothy Kelly, James Webster and Joanne Holter.

Attendees/Nuinga: s9(2)(a) (Manager, Animal Welfare), s9(2)(a) (Manager, Animal Welfare Systems), s9(2)(a) (Senior Adviser, Animal Welfare), s9(2)(a) (Adviser, Animal Welfare) for agenda item C1, and s9(2)(a) (Senior Adviser, Animal Welfare) for agenda item C1.

Guests/Manuhiri: None.

Public attendees/Tūmatanui tangata I tae atu: None.

Welcome/Nau mai: N Waran opened the meeting at 9.31 am and J Duckworth provided the opening karakia. It was noted that former NAEAC member s9(2)(a) may attend the meeting for a brief period to say her farewells.

Apologies/Matangaro: An apology for absence was received from new member J Webster. New Member T Kelly may join the meeting briefly during the day. J Harper would be late to the meeting. J Holter would be departing the meeting for 45 minutes from 1.00 pm.

Any Other Business Part One (Open to the Public): No additional items of business were identified for discussion under Part One of the agenda.

Any Other Business Part Two (Public Excluded Agenda): No additional items of business were identified under Part Two of the agenda.

PART ONE (OPEN TO THE PUBLIC)

01 Welcome and farewells

N Waran provided a short update on the two recently appointed NAEAC members. T Kelly, a teacher in the South Island, may attend the meeting for a brief time during the day to introduce himself to the committee. J Webster, experienced in animal ethics having previously chaired the AgResearch Ltd animal ethics committee (AEC), was unable to attend today's meeting.

02 Confirmation of previous minutes

The draft minutes from the general meeting held on 25 November 2024 were reviewed. The committee reviewed the minutes page by page. Two matters were identified for amendment as follows:

Page 6 - J Duckworth had attended the s9(2)(a) workshop at the ANZCCART conference on 9 September and was also in attendance at the conference.

J Harper joined the meeting at 9.38 am.

Page 6 - M King advised that the point of difference paper (between NAEAC and ANZCCART) had been started before, not after, he had left ANZCCART.

Moved (J Duckworth/M King):

That subject to the above changes being made, the draft minutes of the meeting held on 25 November 2024 be adopted as a true and accurate record of that meeting.

The motion was put: carried.

03 Status of actions arising from previous meetings

The committee reviewed the status of actions agreed to at previous meetings. The following updates were provided:

- Action 7 – The action assigned to s9(2)(a) was still pending.
- Action 9 – The action assigned to N Waran was now completed.
- Action 11 – It was noted that NAEAC had had a letter back from the Minister regarding advice to Ministry of Business, Innovation & Employment (MBIE) on the Gene Editing Bill.
- Action 15 – NAEAC was of the view that non-compliance in the research, testing and teaching space should be provided in the MPI update.
- Action 16 – It was noted that Mike King's name should be added to this action.
- Action 19 – NAEAC needed to decide on next steps for the work on zebrafish.
- Action 20 – Funding options for the Three Rs needed to be explored.

04 NAEAC correspondence

The correspondence log circulated prior to the meeting was noted. The last item on the log related to seeking past correspondence sent from NAEAC in 1991.

O5 MPI update

The MPI update was circulated prior to the meeting. The following points were noted:

- NAEAC is interested in the interpretation of MPI's animal use statistics.
- There has been little change in the administrative support provided to NAEAC and the National Animal Welfare Advisory Committee (NAWAC) since the secretary to both committees went on parental leave.
- Work on the Gene Editing Bill was a priority.
- There is a big focus by government on the reinstatement of live animal exports. It was noted that the Animal Welfare Act 1999 (the Act) would need to be amended for live animals exports to resume, so it may present an opportunity to address the issue of larval fish at the same time. s9(2)(a) suggested it would probably be better to deal with larval fish alongside the Gene Editing Bill.
- In relation to the code of welfare update, M King was under the impression that the pigs code had already been issued. s9(2) advised that that was not the case – while NAWAC submitted the draft Pigs Code to the Minister at the beginning of 2024 he was seeking further advice from officials. The Minister had returned the Dairy Cattle Code of Welfare back to NAWAC.
- M King made a comment in relation to the Advisory Committee on Assisted Reproductive Technology (which looked at issues related to surplus embryos). Recommendations made by this Committee had not been signed off by successive governments. It was interesting that while this Committee could issue guidelines it had to have regard to advice from the Minister. In effect, the Committee has legislative powers but cannot deliver on its recommendations.
- NAWAC reform was noted.
- N Waran advised that from her perspective, the Minister was very engaged with NAWAC which is a positive. He has particular knowledge of agricultural animals and is looking at standards from a practical point of view. The Minister has urged NAWAC to be more practicable. Similar issues have been raised from rodeo personnel that have been visited by the rodeo subcommittee. There are various views regarding rodeo from different stakeholders some who are opposed, and others such as those involved with rodeo who worry about future participation in their sport.
- The current lack of resource to address companion animal welfare codes was noted. There was consideration of the reduced support available via the secretariat and also the high workload of some NAWAC subcommittees.

s9(2) left the meeting at 10.01 am.

- M King noted that the UK government do more policy work in relation to the development of guidance material. The *Good Practice Guide* (GPG) was noted as an example of NAEAC updating a guidance document for free. It was noted it was appropriate to provide feedback to the Minister if NAEAC considered it necessary.

O6 MPI summary of CEC approvals, notifications, and revocations

The summary of CEC approvals, notifications and revocations circulated prior to the meeting was discussed.

s9(2)(a) will now parent s9(2)(a). All of the codes that NAEAC reviewed last year had been approved and gazetted.

J Duckworth asked who was responsible for notifying MPI if a parented organisation wanted to terminate their arrangement. s9(2)(a) advised that either party (code holder or parented organisation) could and that MPI always wrote back to both parties to advise that the termination had been notified

and the organisation in question was not able to use animals for the purposes of research, testing and teaching.

s9(2)(a) provided an update on s9(2)(a) code of ethical conduct. MPI had looked at NAEAC's 2024 feedback and worked with the code holder to initiate further changes to the code. MPI as the decision maker can make alterations to a code and in this case, had done so. The s9(2) code had since been gazetted and the next review would be in five years' time. Conversations with the code holder were still ongoing.

It was noted that for new code holders, the accredited review would fall at 2 years and then again at 3 years (at the 5-year period).

J Duckworth noted that with the reorganisation of Crown Research Institutes there may be some changes to these organisations' codes in the future.

M King noted that because inspections are not carried out on code holders there is a no way to trigger an early review.

Compliance of any code sits with MPI. In relation to the s9(2) AEC, N Waran was of the view that she would like to act as an observer on its AEC, and an invitation will be re-extended. It was noted that it might also be appropriate for NAEAC to look at adopting training as a theme for its workplan in 2025.

07 Subcommittee updates

An update on subcommittee membership and focus was provided as follows:

NAEAC Strategy 2024-2028 Update: It was agreed that the membership remain unchanged (N Waran – Chair, J Harper and N Harding). While most of the work had been completed, the subcommittee should remain on the list to provide a watching brief.

Aotearoa New Zealand 3Rs Award Working Group: It was agreed to have a rotational subcommittee for this work. Nothing was required for the group to do this year as the next award would be open for nominations in 2026. It was agreed that a subcommittee be formed to look into funding 3Rs research. N Waran volunteered for this committee. It was also agreed to add J Webster and T Kelly. M King noted the tragic death of Damian Scarf, recipient of the \$50,000 Three Rs Research Award in 2019 and suggested NAEAC mark his death in some way. The following text was provided in the chat and agreed to incorporate in the next NAEAC newsletter.

In Memoriam: Dr Damian Scarf

NAEAC acknowledges the passing of Damian Scarf, Associate Professor in the University of Otago's Department of Psychology and inaugural recipient of the \$50,000 Aotearoa New Zealand Three Rs Research Award in 2019. His development of the Free-range Learning Apparatus for Pigeons (FLAP) provided a refined method of studying cognition while enhancing animal welfare. His work remains an important contribution to the advancement of the Three Rs.

Operation of Part 6: N Harding advised that the subcommittee wanted to look at the code of ethical conduct template in the first half of the year. Updates to the template would have strong links to work being done to the Good Practice Guide. It was agreed to remove s9(2)(a) from the subcommittee and add J Webster. N Waran agreed to talk to J Webster.

J Harper left the meeting at 10.27 am.

NAEAC Publications: The current membership was confirmed.

NAEAC website/digital presence: It was agreed to delete this subcommittee.

AEC training and workshop: It was proposed T Kelly join this subcommittee – subject to his agreement.

Mātauranga Māori: s9(2)(a) [REDACTED], former NAEAC member had chaired the subcommittee. The last piece of work to be completed had been incorporating Te Reo subheadings into the code of ethical conduct template. It was agreed to retain this subcommittee for the time being noting no work in this space was currently underway.

Animals in teaching: It was agreed to add T Kelly to this subcommittee - subject to his agreement. L Bennet would replace s9(2)(a) [REDACTED], former NAEAC member as Chair. J Walker would replace M King.

Fourth R: It was agreed to delete this subcommittee. NAEAC had agreed not to push code holders into adopting the fourth R and already had a statement about it on its website.

J Walker advised that the publications subcommittee was doing the work of two committees because updating the GPG took a considerable amount of time and effort which left it with little time to look at anything else. It was agreed to establish a separate subcommittee to look at the other NAEAC material including publications, the AEC induction pack, archived material and the NAEAC annual report. It was agreed to add N Harding and J Harper to this subcommittee.

Actions:

Acknowledge Dr Damian Scarf in next NAEAC newsletter.

N Waran to talk to J Webster about joining the Operation of Part 6 subcommittee.

[Secretariat note: The updated subcommittee list is included as an appendix to the meeting minutes below]

O8 Committee members' reports on recent presentations and attendance at conferences

N Waran invited committee members to comment on recent presentations and attendance at conferences since the last general meeting. The following updates were provided:

- N Waran had spoken at a UK conference about horse welfare in November. The EuroGroup for Animals' White Paper tilted *Good Welfare for Equids* was noted. A possible NAEAC online seminar topic could be 'a good life for research animals' or 'positive welfare' for a joint meeting with NAWAC. N Waran agreed to speak to NAWAC about topics for a joint meeting.
- L Bennet had attended a conference in Scotland looking at how animal research is translated to clinical practice. She had also attended a cerebral palsy conference in Denmark.

The meeting adjourned at 10.50 am for morning tea and restarted at 11.00 am. T Kelly joined the meeting at 11.00 am.

On behalf of the committee, N Waran welcomed T Kelly to the meeting and invited meeting participants to introduce themselves to the newly appointed member. T Kelly also provided an update on his teaching background and qualifications.

J Harper rejoined the meeting at 11.12 am.

Action – N Waran to talk to NAWAC about joint meeting topics.

O9 Draft 2024 Annual Report

A draft of the 2024 annual report had been circulated prior to the meeting. The following update was provided in relation to the completion of the report and next steps:

- There was a reminder for NAEAC members to submit any outstanding claim forms for 2024 to the secretariat so that the expenses section of the report could be completed.
- There were some sections of the report that needed updating so committee members were asked to provide any specific comment back to the secretariat.
- There was a question about ‘mini tutorials’ listed on page 11. It was noted that this reference may have been carried across from the previous report. Information on the recent webinars would need to be included.
- The joint meeting with NAWAC and the Minister in 2024 was noted as an additional item for inclusion.
- Page 8 needed updating.
- It was generally agreed that the draft report be finalised by the end of March.

Actions:

Committee members to submit outstanding claims for 2024 to MPI.

Committee members to provide secretariat any additional material for the annual report.

Add information on webinars to annual report.

Add meeting with Minister and NAWAC to annual report.

Finalise NAEAC annual report for 2024.

O10 Deputy Chair 2025

The Animal Welfare Act 1999 (section 67 and Schedule 1, clause 3(1)) requires the committee to elect one of its members as its deputy chairperson, at its first meeting each year. J Harper was willing to be nominated again but was also supportive of others being nominated. The floor was opened for nominations. J Duckworth nominated J Harper. J Harper accepted the nomination and was elected deputy chairperson.

Moved (N Waran/J Duckworth):

That Jacquie Harper be elected deputy chairperson of the committee for 2025, pursuant to the Animal Welfare Act 1999 (section 67 and Schedule 1, clause 3(1)).

The motion was put: carried.

O11 NAWAC update

N Waran noted the following points:

- The draft Sheep and Beef Code of Welfare was due for NAWAC to approve for public consultation at its first meeting for the year, scheduled on 11 and 12 March.
- The Dairy Cattle Code had been returned to NAWAC by the Minister for further work.
- The Deer Code was sitting with the Minister.

O12 2024 Three Rs Award

N Waran provided an update on the 2024 Three Rs Award. The award had been jointly won by EquiBreed and the Otago Polytechnic. The co-winners had been invited to speak at this year's Australian and New Zealand Council for the Care of Animals in Research and Teaching (ANZCCART) conference in Australia. NAEAC members would be able to join the conference online to hear the presentations or alternatively, could invite them to a separate NAEAC meeting to hear about their work. Regarding the award presentation, a discussion with Pat Cragg (Chair of ANZCCART New Zealand) was still pending.

M King advised how important it was for NAEAC to have a presence at ANZCCART conferences, especially those held in New Zealand and that attendance (for one or two people) should be funded by MPI. Attending online was not the same as being there in person.

J Walker recalled a previous ANZCCART conference in Adelaide she attended had no NAEAC members present. s9(2)(a) advised she was not sure if she would be attending the conference this year and that generally, it was hard for MPI staff to get travel approved. If NAEAC felt strongly about MPI supporting a member to attend the conference, the committee should put forward a proposal to s9(2)(a) and herself including an estimate of cost.

A question was asked as to whether the Australian ANZCCART conference would have a talking slot available for its New Zealand counterpart. It was noted that ANZCCART Australia had a different focus on its conferences compared to New Zealand because its AEC structure was a bit different to that of New Zealand's.

N Waran agreed to talk to P Cragg about ANZCCART New Zealand's involvement in the conference, including coordination and proposals before deciding whether to make a case for MPI funding.

Action – N Waran to talk to P Cragg about the ANZCCART conference to inform funding proposal for NAEAC members.

O13 AEC meeting visit allocation

The AEC distribution list was circulated prior to the meeting. The purpose of the document was to encourage NAEAC members to attend an AEC meeting to see how they operate. T Kelly asked if NAEAC was involved in the auditing process. N Waran responded that no, NAEAC was not involved but did receive a copy of the accredited reviewers report. For clarification, J Walker noted she had attended an s9(2) meeting last year and would be attending a s9(2) meeting this year. J Walker also asked if committee members could claim for attendance at AEC meetings. N Waran confirmed this was acceptable. The following allocations were made/assigned:

s9(2)(a) AEC (N Waran and T Kelly); s9(2)(a) (M King); s9(2) (N Harding); s9(2) (J Holter); s9(2) (J Duckworth); s9(2)(a) (potential site visit); s9(2)(a) (T Kelly); s9(2)(a) (potential site visit); s9(2)(a) (J Webster); s9(2)(a) (N Harding). It was agreed to look at visits to newly established AECs later in the year and in the meantime circulate the form letter to NAEAC that went to the AEC primary contact.

Action – Secretariat to circulate AEC visit form letter to committee members

O14 AEC site visits May 2025

s9(2)(a) suggested the 2025 site visits be held in Wellington to help the secretariat with planning and coordination. The committee agreed. It was noted that code holders in Wellington had not been visited by NAEAC since 2014.

O15 Workplan 2025

The committee reviewed the draft updated workplan for 2025 circulated prior to the meeting. The following was discussed/agreed to:

Strategic Priority 1. Advance public confidence in research, testing, and teaching

Activity 1 Strengthen relationship with ANZCCART: The meeting already scheduled with ANZCCART for Tuesday 13 May, 3-4 pm 2025 was noted. It was agreed that NAEAC add its support for the ANZCCART AEC members discussion forum for the sharing of best practice.

Activity 3 Attendance of NAEAC at relevant conferences: It was agreed to propose attendance of a NAEAC member at the ANZCCART Australia conference 2025.

Strategic Priority 2. Decision makers have evidence to create change

Activity 2 Hold joint meeting with NAWAC: The theme of positive welfare, including positive welfare in research, testing and teaching animals was identified as a potential theme.

Activity 3 Explore a change in definition of 'animal' to include larval stage of zebrafish: NAEAC had been invited by the Minister to draft advice on this matter. It was noted that any advice, relates to all non-viviparous fish and is not specific to zebrafish.

Activity 5 Review Part 6 – is it fit for purpose? It was NAEAC's intention to update the code of ethical conduct (CEC) template.

Strategic Priority 3. Animal use is well justified.

Activity 3 Conduct biennial AEC Chairs meetings and AEC workshops: The AEC chairs meeting was normally a face-to-face meeting, but it was acknowledged that it could be difficult for the chairs to receive financial support to visit NAEAC. An online seminar was suggested as an alternative. s9(2)(a) advised it was not necessary to have all activities (AEC chairs meeting or training workshop) on the same day as the site visit. An additional meeting could be attached to the CEC meeting later in the year for example. It was agreed that if the AEC Chairs meeting went ahead it would be at the same time as the site visit or CEC meeting while NAEAC was in Wellington. s9(2)(a) agreed to check feasibility and report back to NAEAC.

T Kelly departed the meeting at 12.08 pm.

Strategic Priority 4. The system is robust.

Activity 1 Participate in the CEC review process as required: s9(2)(a) advised that it was usual practice for a subset of NAEAC to routinely meet with accredited reviewers and MPI in the year following many reviews being completed. It was agreed to have a discussion with the accredited reviewers and invite them to meet with NAEAC for a few hours. A few key issues, relevant to both parties should be identified for discussion. N Harding advised that the subcommittee's review of the CEC template may generate a few topics that are worth discussing with the reviewers. Substantive issues and one on process of reviewing from both perspectives was suggested. It was noted that MPI already goes back to accredited reviewers to provide feedback on their reports.

Actions:

s9(2)(a) to check feasibility of holding AEC chairs meeting in conjunction with the site visit and let NAEAC know.

Secretariat to arrange meeting with accredited reviewers.

O 16 NAEAC subcommittees

The discussion of this item had already been covered under agenda item O7.

O 17 2023 Animal Use Statistics

Opening the discussion, N Waran noted that the number of organisations that had provided additional information on the 3Rs had increased from 28 in 2022 to 48 in 2023. It was disappointing that 48 organisations had not applied for the 2024 3Rs award. N Waran questioned whether the committee had to push harder to get organisations to apply in future. J Duckworth noted that MPI was proactive in asking organisations to nominate people for the award based on the 3Rs information that was collected as part of the annual statistics process.

There was a comment that the infographic, available online, was of a poor quality this year. s9(2)(a) was not aware of why this had happened as the original document that had been signed off internally had been of a high resolution and was easy to read. s9(2)(a) noted that MPI would like to look at the format of the report at some stage. M King advised it would be beneficial to have some consistency in the report to follow trends.

N Waran noted that rehoming appeared to be decreasing because more farm animals were being used. In terms of individual animal categories, more mice and cats had been used.

M King advised it would be useful to have one spreadsheet that aggregates all data. s9(2)(a) advised MPI would be happy to compile specific statistics for NAEAC if required – but such a master aggregate spreadsheet was not feasible. Any suggestions for improving the report for 2024 were welcome.

Looking at trends was noted as being difficult. M King asked whether the data sets were created by querying super sets of all the data? s9(2)(a) confirmed that was the case. It would be useful from a NAEAC perspective to better understand from MPI, trends over time.

The meeting was adjourned for lunch at 12.45 pm and resumed at 1.15 pm. J Holter advised she would return to the meeting at 1.45 pm.

PART TWO (PUBLIC EXCLUDED AGENDA)

DRAFT RESOLUTION TO EXCLUDE THE PUBLIC

Section 48, Local Government Official Information and Meetings Act 1987

There being no further introductory items of business to discuss, it was moved (N Waran/M King):

A. That the public be excluded from the following parts of the proceedings of this meeting, namely, —

C 1. Tika Ethics Ltd code of ethical conduct

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C 1. s9(2)(a) code of ethical conduct	To enable the local authority to deliberate in private on decisions or recommendations where it is required to make a recommendation by any enactment.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 48(1)(d) of the LGOIMA.

B That s9(2)(a) remain at this meeting after the public has been excluded, because of their knowledge of meeting procedure and the subject matter under consideration. This knowledge is relevant background information to assist the committee in its deliberations.

The motion was put: carried.

C1 s9(2)(a) Code of Ethical Conduct

The draft code of ethical conduct for s9(2)(a) had been circulated prior to the meeting. Initial feedback had been requested from the committee which had been summarised and circulated to aid the discussion of this code. The following points were noted for clarification/amendment (adopting the references in the code):

Section 2.2 Membership of the AEC: S9(2)(g)(i)

Section 2.3 AEC Appointment Procedures: S9(2)(g)(i)

S9(2)(g)(i)

Section 3.1 General: S9(2)(g)(i)

Section 3.2 Meeting Procedures: S9(2)(g)(i)

Section 3.3 Consideration Between Meetings: S9(2)(g)(i)

J Holter rejoined the meeting at 2.03 pm.

S9(2)(g)(i)

Section 3.4 Secretarial Support: S9(2)(g)(i)

Section 3.5. Record Keeping Requirements: S9(2)(g)(i)

Section 4.1 Consideration of Applications by the AEC: S9(2)(g)(i)

S9(2)(g)(i)

Section 4.3 Amend, Suspend or Revoke the CEC: S9(2)(g)(i)

Section 5.1 Monitoring during the Approval Period: S9(2)(g)(i)

Section 5.3 Monitoring across Impact Grades: S9(2)(g)(i)

Section 5.5 Monitoring Animal Facilities: S9(2)(g)(i)

Section 6.1 Reporting to the AEC: S9(2)(g)(i)

Section 6.4 Sick and Injured Animals: S9(2)(g)(i)

Section 6.5 Standard Operating Procedures developed by the Code Holder: S9(2)(g)(i)

Section 6.6 Management of Animal Facilities: S9(2)(g)(i)

S9(2)(g)(i)

Section 6.8 Rehoming: S9(2)(g)(i)

Section 7.1 Compliance Breaches: S9(2)(g)(i)

Section 7.2 Animal Welfare Complaints: S9(2)(g)(i)

Section 8 Arrangements for External Parties to use the CEC and AEC: S9(2)(g)(i)

Moved (N Waran/J Harper):

That the s9(2)(a) code of ethical conduct be received and that NAEAC recommend that the Director-General of the Ministry for Primary Industries approve the code under the Animal Welfare Act 1999, subject to the changes noted by NAEAC being made to the satisfaction of N Waran, J Holter and N Harding.

The motion was put: carried.

Action – MPI to write to s9(2)(a) accordingly.

There being no other business to discuss N Waran thanked everyone for their attendance and closed the meeting at 3.11 pm. M King performed the closing karakia.

APPENDIX ONE: REVISED SUBCOMMITTEE LIST

NAEAC Subcommittee List Agreed on 3 February 2025 general meeting			
Subcommittee	Members	MPI Contact	Purpose
NAEAC Strategy 2024-2028 Update	Natalie Jacquie Nita	TBC	To develop a draft updated NAEAC strategic plan for the time period 2024-2028
Aotearoa New Zealand 3Rs Award Working Group	Jacquie (Chair) Rachel Mike (ANZCCART) Arnja (ANZCCART)	TBC	Promote and encourage the principles of humane experimental techniques – the Three Rs. Review and update the ToR biannually. Liaise with ANZCCART on the joint award. Establish the judging panel.
Funding for 3Rs Research	Natalie (Chair) Jim Tim	TBC	Explore funding opportunities for 3Rs research.
Operation of Part 6	Nita (Chair) Laura Jessica Jim	s9(2)	Work with MPI to review the process taken to approve codes of ethical conduct, including the review of codes by accredited reviewers.
NAEAC Publications – Good Practice Guide	Mike (Chair) Janine Jessica Jo	TBC	Ensure The Good Practice Guide is up to date and fit for purpose by reviewing it annually
NAEAC Publications – Other	Chair (TBC) Nita Jacquie	TBC	Ensure other NAEAC publications are up to date and fit for purpose by reviewing them annually
AEC Training and Workshop	Chair (TBC) Mike Natalie Janine Tim	TBC	AEC General Training Materials, workshop, and induction. * (To include reviewers)
Animals in Teaching	Laura (Chair) Jacquie Jessica Tim	TBC	To support schools AECs and Educators Forum regarding the regulations surrounding the use of animals for teaching.

Mātauranga Māori (Inactive 2025)	Chair (TBC) Jacquie Natalie	TBC	To continue providing feedback & guidance on how Mātauranga Māori can be incorporated in the NAEAC work programme
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